

PES Modern College of Arts, Science & Commerce,
Ganeshkhind, Pune 411016.

Minutes of IQAC Meeting
held on Saturday, 4th December 2021 at 4:00 pm
Venue : Guruvarya Shankarrao Kanitkar Sabhagriha

Following members were present for the Meeting :

1. Dr. Sanjay S. Kharat, Chairperson, IQAC and Principal
2. Prof. Parag Shah, Coordinator, IQAC
3. Prof. Suresh Todkar, Chairman, CDC and a Member from Management
4. Dr. Jyoti Gagangras, Teacher Representative
5. Dr. Shubhangi Joshi, Teacher Representative
6. Prof. Mrs. Swati Kandharkar, Teacher Representative
7. Dr. Shampa Chakravarthy, Teacher Representative
8. Dr. Vinay Kumar, Teacher Representative
9. Dr. Gauri Kopardekar, Teacher Representative
10. Dr. Sangeeta Dhamdhare, Teacher Representative
11. Prof. Jitender Kumar, Teacher Representative
12. Dr. B. D. Bhole, Nominee from local Society
13. Mrs. Maria D'Silva, Principal, Infant Jesus Scho, Wakad and a Parent Representative
14. Ms. Shrushti Joshi, Student Representative
15. Dr. Ravindra Kshirsagar, Invitee
16. Mr. Ashok Murkute, Special Invitee, Entrepreneur, Agriculturist, Fabricator, Construction and an Educationist.

A leave of absence was granted to...

1. Dr. Prakash Dixit, Visitor of the College and a Management Representative
2. Dr. Madhura Vipra, Director, Athena Consultancy, Nominee from employers
3. Mr. Rajeev Tulpule, Partner Retco Cable Corporation, Nominee from Industrialists
4. Prof. Ms. Vijaya Kulkarni, Teacher Representative
5. Dr. Dipratn Khandare, Teacher Representative
6. Mr. Prakash Renuse, Administrative Officer
7. Mr. Kiran Desai, Nominee from Alumni

Agenda :

1. Approval of minutes of previous meeting held on 11th September, 2021
2. Review of Autonomy expert committee visit
3. Submission of AQAR 2020-21
4. Preparation of SSR
5. Approval of revised policy documents
6. Approval of report of Academic and Administrative Audit
7. Strengthen the activities of Industry Academia and Alumni Forum



8. Explore initiatives for start-ups and entrepreneurship development through Innovation and Incubation Centre
9. Any other matter with permission of the chair

Following business was transacted in the meeting :

Principal Dr. Kharat welcomed the committee members and suggested a round of introduction of all the committee members.

1. Approval of minutes of previous meeting held on 11th September, 2021.

Minutes of the meeting held on 11th September, 2021 were read and approved unanimously.

2. Review of expert committee visit for grant of fresh Autonomy to the college

Principal Dr. Kharat explained the concept of autonomy ie colleges having outstanding performance and proven record of NAAC accreditation have been given academic autonomy. Autonomy helps for capacity building of HEIs. As a response to the application, a committee of University Grant Commission (UGC) paid a visit on 25th and 26th October 2021 to grant a fresh autonomy to the college. The committee comprised

1. Prof. Dr. Renu Jain, Vice Chancellor, Devi Ahilya Vishwavidyalay, Indore, MP and Chairperson
2. Prof. Dr. R. K. Singh, Department of Commerce, Delhi School of Economics, Delhi University, New Delhi and Member
3. Dr. K. V. Suresha, Principal, JSS College for Women (Autonomous), Mysore and Member
4. Dr. Kiran Kumar Bondar, Jt. Director, Higher Education and Nominee, State Government
5. Prof. Dr. Aditya S. Abhyankar, Director, School of Technology, SPPU and Nominee of Affiliating University, SPPU
6. Mr. Hira Lal, Section Officer, UGC, New Delhi and Co-ordinating Officer

The committee was satisfied with the performance of the college. The Committee in its Exit meeting lauded the efforts taken and activities undertaken by the Principal and the team working under his able leadership. The college is awaiting the result by the committee.

Dr. Gaganras observed that the committee members appreciated the dynamic leadership of the Principal and the teamwork shown by the college.

3. Submission of AQAR 2020-21

AQAR is the Annual Quality Assurance Report which needs to be uploaded by the college on the NAAC website every year. The IQAC has decided the deadline of uploading AQAR for 2019-2020 by 15th of December 2021.

4. Preparation of SSR

IQAC co-ordinator stated that the Self Study Report (SSR) would be uploaded on the NAAC website by January 2022 as the next accreditation of the College is due in February



2022. The Principal observed that the extension of the current academic year given upto December 2021 helped the college to present diverse activities including different workshops, lectures and seminar on IPR conducted.

Dr. Bhole observed that the colleges submitting DVV have been asked to resubmit different documents. He advised that the college should be prepared for such as exigency. He discussed that clarification of the queries is more important, all the government correspondence in Marathi needs to be translated in English and is validated by the Head is necessary. Reservation Policy categorywise percentage translated into actual numbers is essential, every List should be printed on the letter head of the college, audited statements need to be kept ready, appointment of non grant teachers by the management needs to be validated by the Head of the institution, he suggested.

5. Approval of revised policy documents

IQAC has prepared different policies for smooth functioning of the college. Following policies were discussed and approved.

- Academic Planning
- Grievance Redressal
- Maintenance
- Mentoring
- Placement & Entrepreneurial Development
- e-Governance
- Use of Information and Communication Technology
- Welfare Measures
- Consultancy
- Green Campus
- Environment and Energy Usage
- Admission
- Recruitment
- Augmentation of Infrastructure

6. Approval of report of Academic and Administrative Audit

The Auditors of IQAC Cluster ensured the the process of filling the information in their prescribed format, paid a physical visit to college an every department and based on their experience and interaction with College teachers and non-teaching staff prepared the report. The Principal mentioned that during the preparation for the autonomy visit, a good quantum of data has been collected and now the satisfactory figures can be presented in the SSR. The Principal appreciated the efforts taken by the IQAC cluster members for the exercise of Academic and Administrative Audit. He mentioned about the critical observations by the auditors. He said that the grey areas need to be addressed on priority.



Dr. Bhole read the the recommendations stated in the report and appreciated the strengths of the college mentioned viz. student centric governance, wellcrafted brand and dynamic leadership. He observed that the strengths mentioned reflect on the institutional values.

The Principal observed that maintaining the level and constantly enhancing the performance is a challenge for the college.

Prof. Todkar suggested that inorder to check the rising admitted number as against the adequacy of infrastructure, the college should prepare a Master Plan for ensuing 5 years, 10 years and 15 years. A short and long term report is essential which would include exploring resources like experts and amenity spaces and plausible land reservations. This would help the institution to balance the courses vis a vis infrastructure so that the space crunch could be addressed in a constructive manner.

The committee approved the Academic and Administrative Audit report

7. Strengthen the activities of Industry Academia and Alumni Forum

The Principal informed the committee about Industry Academia and Alumni (IAA) Forum Meet organised on 9th October 2021, on a hybrid platform having offline and online mode. It was an effort to collaborate initiatives of Industry-Academia and Alumni in which alumni would be roped in for development of students and in syllabus design. It was decided that initially the college would find out the interest areas of students and market requirements. Specialised courses could be designed for capacity building of students. The college is going to involve Alumni in designing the courses. The alumni are willing to perform as mentors for the current students. Trainers' training program could be conducted in association with industry experts on recent trends. The meet identified a need of inculcating a research mindset among students through projects and practical sessions. It was attended by 40 alumni online and 18 in offline mode.

8. Explore initiatives for start-ups and entrepreneurship development through Innovation and Incubation Centre

The Principal apprised the committee members that the college has a registered Atal Incubation Centre. Different programmes have been conducted by the Centre for the benefit of students. Potential ideas can be identified and forwarded to the SPPU Research and Foundation Park. A Letter Of lintent (LOI) would be signed shortly. He observed that there is a potential in service sector which can be explored by Commerce and Arts faculty.

The Principal informed about a proposal of Rs. 40 lakh towards establishing a Disease diagnostic Centre of fishes for Aqua Culture (that has a collaborative funding received from Central Government + State Government + the College) which has been sanctioned. The committee appreciated the initiative.

Prof. Todkar informed about an innovative idea of starting an Organic Jaggery Plant. He shared the experience and suggested that such initiatives can provide more research opportunities for PG students and for local community. Also such initiatives would help students to be employable and explore more such opportunities.




9. **Any other matter with permission of the chair...**

IQAC co-ordinator Prof. Shah informed about quality initiative undertaken by the IQAC

1. FDP on IPR and Patenting was organised for Arts, Commerce and Science faculty on 29th November and 1st December 2021.
2. An intercollegiate virtual Guidance Session by Prof. Yashodhan Mithare, Associate Dean, Faculty of Commerce and Management was organised on 'Planning of Internship for TYBCom' on 23 Nov. 2021
3. Corporate sponsored Employability Skills enhancement training session was organised under the CSR Program of Barclays on 24th November 2021.
4. Corporate sponsored online Employability Skills enhancement training session was organised in collaboration with Mahindra Pride Classroom and Nandi Foundation during 17th September 2021 to 24th September 2021.
5. Signed MOU with MSP Mandal's Arts, Commerce and Science College, Kille Dharur, Dist. Beed for Academic and research collaboration
6. A one day National webinar was organised for non-teaching administrative staff in collaboration with MSP Mandal's Arts, Commerce and Science College, Kille Dharur, Dist. Beed on 5th December 2021.
7. Dr. Gagangras suggested that an Induction Programme for newly inducted staff needs to be organised. The Principal suggested that training and re-training is required for all the staff members. It was suggested that such a programme can be scheduled in December 2021 so that the faculty understands the significance and structure of the examinations. Dr. Bhole informed that MSD RUSA is conducting induction programme for teachers which would be conducted at IISER as trainers' training involving teaching-learning, pedagogical inputs, evaluation, training. Dr. Gauri Kopardekar suggested that teachers need direct exposure of work culture in corporate and service sector. Prof. Todkar suggested that such an exposure should be given across the sectors. Principal Dr. Kharat welcomed the suggestion and observed that professionalism needs to be imbibed among the teachers. Dr. Shampa Chakravarty reiterated the need for considering image building initiatives as a priority and suggested that we need to focus on the correct usage of language in all the official communication.
8. Prof. Jitender Kumar being the newly inducted member shared his feedback about IQAC working and interactions

The meeting was concluded with a cordial vote of thanks to the chair.


Parag Shah
Co-ordinator, IQAC


Dr. Sanjay Kharat
Principal & Chairperson, IQAC

